



# Information for international students

• 2025-2026 •

Servicio de Relaciones Internacionales  
UNIVERSIDAD DE SALAMANCA

hola  
kaixo  
olá  
hello  
salut  
holla  
hej  
ciao  
ola  
Χαίρετε  
привіт  
今日は  
你好  
ابھیرم  
नमस्त

# Welcome

This brochure is addressed to students coming to the University of Salamanca during the academic year 2025-2026 within the framework of international mobility programs managed by our Office of International Relations.

Firstly, you will find general information that can be useful for any foreign student coming to study here. We recommend that you read this information carefully, since here you will find the answers to many of the questions you may have.

Further on, you will find specific information for the Erasmus Program, the Exchange Grants with Foreign Universities Program and the Agreement Program.

It is very important that you find out at your own university exactly which program you are in, since the forms to be filled in and the specific information included in this brochure are different for each program.

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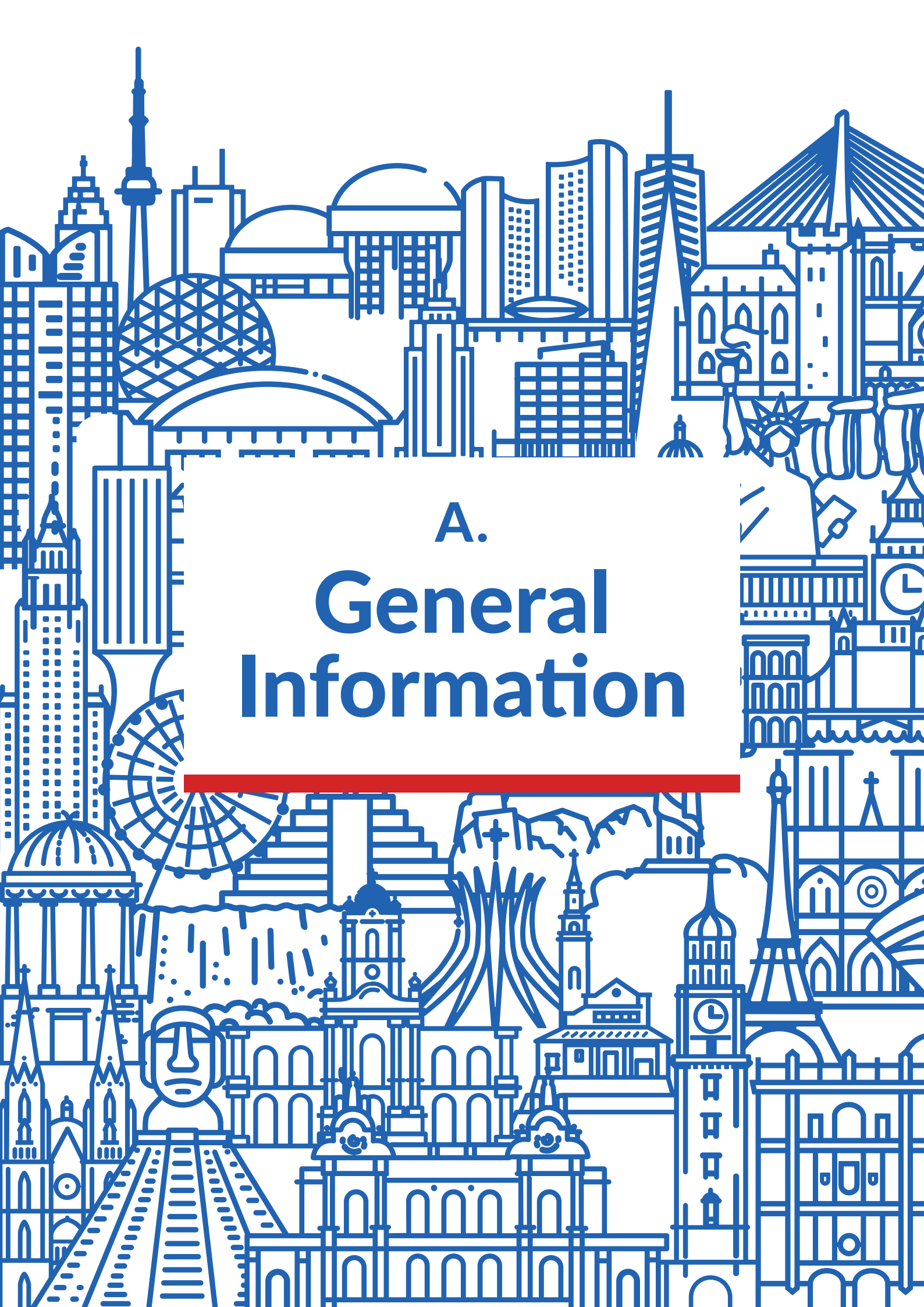
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A.

# General Information

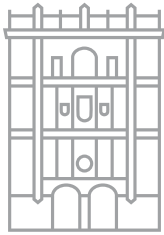
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**A.1**  
**University**  
**of Salamanca**

## A.1.1

## History and data sheet of University of Salamanca



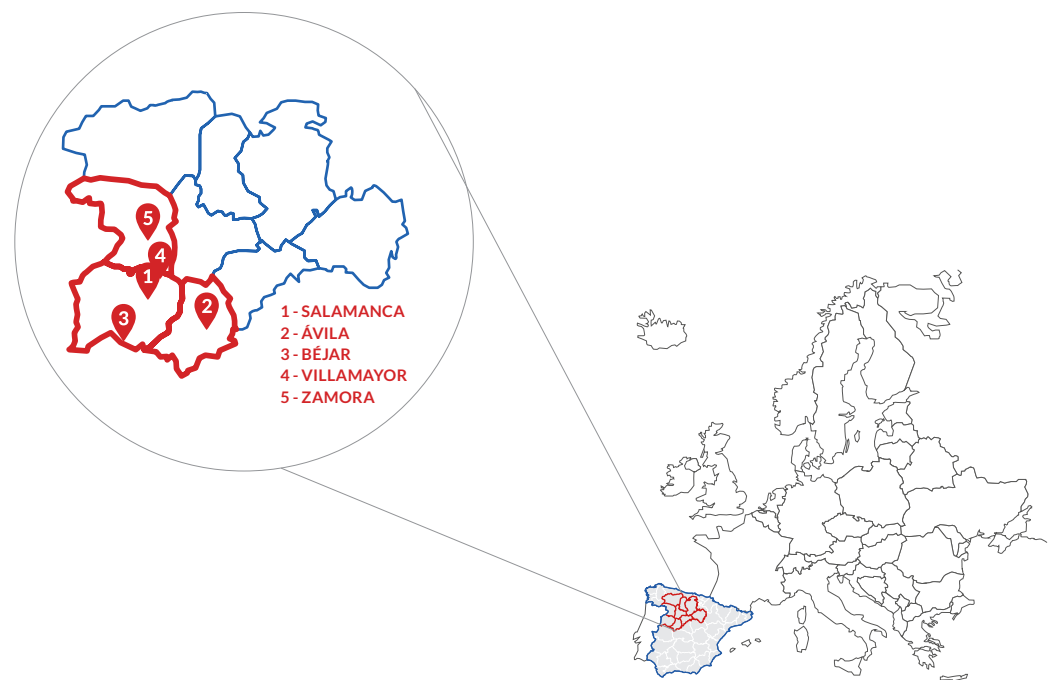
USAL.ES

27.605  
students9.000  
foreign  
students2.453  
academic staff27  
centres+300  
official degrees+600  
agreements  
signed with foreign  
universities**Universitas Studii Salmanticensis**

The University of Salamanca, founded in 1218 by King Alphonsus IX of León, is one of the oldest universities in Europe and has been an academic point of reference throughout its almost 800 years of existence, taking in uncountable generations of students from all parts of the globe.

The University reached its maximum splendour in the fifteenth and sixteenth centuries, when it became the centre of a worldwide debate on human rights. Its Senate argued about Columbus's project, and once America had been discovered, it argued about the right of indigenous peoples to have their rights fully recognized. It also had among its students what were probably the first women university students in the world, one of whom was the first to teach in a university.

Today the University of Salamanca upholds its academic and research excellence, and together with other European universities is in a process of adapting its teachings to the new "**European Higher Education Area**" which seeks to place the student at the centre of learning.



The University of Salamanca has Centres in different towns: Ávila, Béjar, Salamanca, Villamayor and Zamora.

Most Centres are located in the city of Salamanca, which has a population of more than 142,000. At a distance of 200 km from Madrid, Salamanca is a dynamic and open city, a true university town.

The university centres in Salamanca are located in different parts of town: some are in the Old Quarter and others in peripheral areas situated at about 20 minutes' walk from the city centre.

## A.1.2 International Relations Service



### International Relations Service

VNiVERSIDAD D SALAMANCA

CASA DEL BEDEL  
C/ Benedicto XVI, 22.  
1ª Planta  
37008, Salamanca  
España

Customer service opening hours:  
Monday to Friday, 9am - 2pm.



## **A.2**

# **Practical information**



## A.2.1 Before arriving in Salamanca

### 2.1.1. Student visa

#### The following students do not need a student visa

- Students who are citizens of any of the member States of the European Union.
- Students who are citizens of any country that has ratified the agreement of the free circulation of citizens (Norway, Iceland, Liechtenstein and Switzerland).
- For stays of less than 90 days (3 months), the citizens of countries on the common list of Third Countries whose citizens are not required to have a visa for member States.

**A visa is necessary** for all those students from non-EU countries who plan to reside in Spain for more than 3 months. A student visa to enter and legally remain in Spain must be applied for at the Spanish Embassy or Consulate in the student's country of origin or residence.

#### DEPENDING ON THE DURATION OF THE STAY, THERE ARE TWO TYPES OF STUDENT VISAS:

- **Student visa for a maximum of 180 days. Students cannot ask for a visa extension.**
- **Long term visa for studies lasting longer than 180 days.** Within a month of your entry into Spain you must apply for an authorization for a study stay (AUTORIZACIÓN DE ESTANCIA POR ESTUDIOS) at the Office for Foreigners in the Salamanca Police Station. This visa can be extended for as long as you are registered at the University.

*Students planning to study for more than a semester at the University of Salamanca should apply for a long term visa.*

#### STUDENT VISA APPLICATION:

The Office of International Relations of the University of Salamanca will send a letter of acceptance to your university which is needed in order to apply for the student visa before coming to Spain.

Take this letter of acceptance to the Spanish embassy or consulate in your country to begin processing your visa application.

#### FOR MORE INFORMATION, CONTACT:

- **Ministerio de Inclusión, Seguridad Social y Migraciones:**  
<https://www.inclusion.gob.es/web/migraciones/w/estancia-por-estudios>
- **Social Affairs Service of the University of Salamanca:**  
<http://sas.usal.es>  
[extranjeros.sas@usal.es](mailto:extranjeros.sas@usal.es)

### 2.1.2. Health and mobility insurance

All students participating in international mobility programmes are required to purchase the mandatory mobility insurance of the University of Salamanca, regardless of the requirements of the students' home university on this regard. This insurance shall be signed up by each student directly through the website provided by the International Relations Office prior to the student's trip.

If we have not received a copy of the mandatory insurance before traveling to Salamanca, students will not be able to formalize their enrolment.

Furthermore, each student must also verify in their own country all the obligations and/or conditions relating to health care in Spain.



## A.2.2 Accommodation

You may reserve accommodation before your arrival or after you have reached the city.

- **Accommodation in University of Salamanca residence halls.** The deadline for reserving a place usually ends at the beginning of July. For detailed information go to:

<https://colegioscomedores.usal.es/>

- **Accommodation in shared flats, with a family, private student residence halls, etc.** Information is available on the web site of the [University Guidance Office](#) (Servicio de Promoción, Información y Orientación):

<https://spio.usal.es>

[informacion@usal.es](mailto:informacion@usal.es)

It is a good idea to stay the first few days in a youth hostel, guest/boarding house or hotel. That way you can have a look at the room or flat you are going to rent.

- **Accommodation with older persons as part of University of Salamanca's intergenerational living program:** an older person offers accommodation at a low rate to students in exchange for some help at home.

For more information, see the web site of the [Office of Social Services](#) (Servicio de Asuntos Sociales).

<http://sas.usal.es>

[intergeneracional.sas@usal.es](mailto:intergeneracional.sas@usal.es)

- **Temporary accommodation in the city's youth hostels (Albergues Juveniles) for the first few days:**

ALBERGUE JUVENIL SALAMANCA

[info@alberguesalamancamunicipal.com](mailto:info@alberguesalamancamunicipal.com)

<http://www.alberguesalamanca.com>

ALBERGUE JUVENIL LAZARILLO DE TORMES

[info@alberguesalamanca.com](mailto:info@alberguesalamanca.com)

<http://www.alberguesalamancamunicipal.com>

## A.2.3

# How to get to the University of Salamanca

The University of Salamanca has different Campuses in the towns of Ávila, Béjar, Salamanca, Villamayor y Zamora (distances from Salamanca below).

### HOW DO I GET TO SALAMANCA?

The most common way to come is through Madrid, although you might also come through Irun on the Northern French border or from Barcelona. You can get to Salamanca by train (<http://www.renfe.es>) or by bus (several companies) from all of these points.

There are several ways to get to Salamanca from Madrid.

- **If you arrive at MADRID-BARAJAS, airport, there is a Bus Service from T1 and T4 to Salamanca.**

Further information at <https://www.monbus.es/es/rutas/madrid-salamanca>

To get from the airport to Madrid city, you can take the "Metro":

- **To go from Madrid-Barajas Airport to Estación de Autobuses Sur - Méndez Alvaro:**  
take line 8 to "Nuevos Ministerios", then change to line 6 and get off at the bus station.
- **To go from Madrid-Barajas Airport to Chamartín railway station:**  
take line 8 to "Nuevos Ministerios", then change to line 10 and get off at Chamartín.

Information about the Madrid underground can be found at: <http://www.metromadrid.es>

- **Coming from Madrid to Salamanca by TRAIN::**

Trains for Salamanca leave from the Chamartin Railway Station in Madrid. There are several trains a day to Salamanca.

More information at:

<http://www.renfe.es>

- **Coming from Madrid to Salamanca by BUS:**

There are daily buses from the "Estación de Autobuses Sur - Méndez Álvaro" to Salamanca.

More information at:

<https://www.monbus.es/es>

Estación Sur de Autobuses de Madrid Avda. Méndez Álvaro, 83. Madrid.

<https://estacionsurmadrid.avanzagrupo.com/>

In Salamanca, metropolitan bus number 4 takes you from the Bus Station to the city centre.

### HOW DO I GET TO BÉJAR?

Béjar is located at a distance of 72 Km. from Salamanca. There are buses daily from Salamanca.

<https://www.i-bejar.com/>

### HOW DO I GET TO ÁVILA?

Ávila is located at a distance of 97 Km. from Salamanca. There are daily buses from Salamanca to Ávila.

<http://www.avanzabus.com>

There are also trains between Salamanca and Ávila.

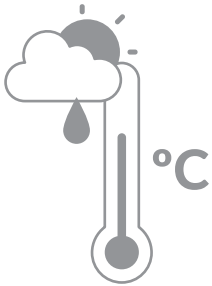
<http://www.renfe.es>

### HOW DO I GET TO ZAMORA?

Zamora is 62 Km. from Salamanca and there are many daily buses linking the two cities.

<http://www.zamorasalamanca.es>

## A.2.4 Other information of interest



### 2.4.1. Climate

Salamanca has a continental climate, with strong contrasts in seasonal temperatures. Winter temperatures range between -2° and 15° C, and summer temperatures, between 20° and 35° C.

For more information go to:

<http://www.aemet.es>



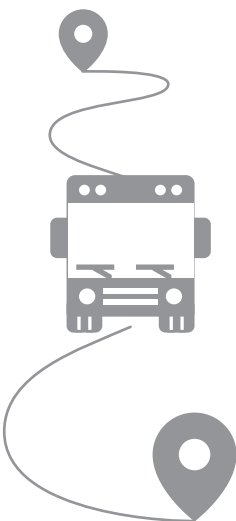
### 2.4.2. General cost of living and currency

Student expenses will vary according to the type of accommodation. However, €1.000 a month is the approximate amount needed to cover basic costs of rent, transport, food, etc. Spain's currency is the Euro.



### 2.4.3. Bank accounts

It is easy to open an account in one of the many banks operating in the city with a passport or official ID card. Some bank offices may ask for the NIE (Número de Identificación para Extranjeros, Foreign Citizens Identification Number), which can be obtained at the Oficina de Extranjería (*Foreign Affairs Office*): c/ Gran Vía 31.



### 2.4.4. Public transport

There are several metropolitan bus lines for getting around in Salamanca, Béjar, Ávila and Zamora.

In Salamanca tickets can be purchased on the bus for one ride and different types of pass cards can be purchased at the offices of Salamanca Transportes (Gran Vía, 4) and recharged on any bus or at the offices.

More information can be found at:

<http://www.salamancadetransportes.com>

In Ávila, single-journey tickets, ordinary bus passes and youth bus passes are available.

In Béjar and Zamora single-journey tickets and bus passes are available

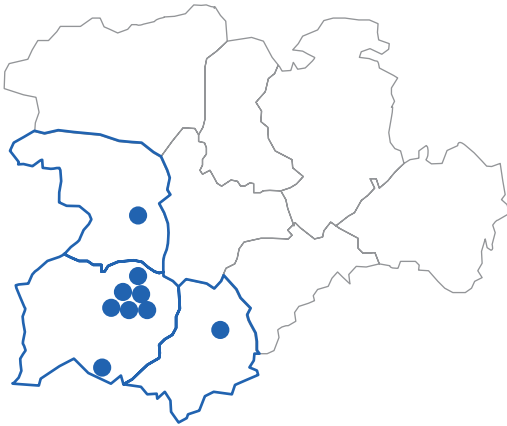



## **A.3**

# **Academic information**

### A.3.1

## University centres and International coordinators



 9 college campuses (provinces of Avila, Bejar, Salamanca and Zamora)

 27 faculties and University Colleges



73 Degrees  
28 Double Degrees  
79 Official Master Programmes  
44 PhD Programmes

Below is a list of the different University of Salamanca Centres, with contact information for their administration offices. Students in the Erasmus and Foreign University Exchange Grant Programmes can consult their International Coordinators about academic topics. Their names and contact information also appear below:



### Faculties and Universities Colleges



#### FACULTY OF FINE ARTS



##### Campus Ciudad Jardín

Avda. de la Merced s/n. 37005, Salamanca - España  
Tel.: +34 923 29 46 22  
[www.bbaa.usal.es](http://www.bbaa.usal.es)



**Prof.<sup>a</sup> Dr.<sup>a</sup> D.<sup>a</sup> Beatriz Escribano Belmar**

Tel.: +34 923 29 46 20 Ext.: 3213  
[erasmubellasartes@usal.es](mailto:erasmubellasartes@usal.es)



#### FACULTY OF BIOLOGY



##### Campus Miguel de Unamuno

C/ Donantes de Sangre s/n. 37007, Salamanca - España  
Tel.: +34 923 29 44 70  
<http://facultadbiologia.usal.es>



**Prof. Dr. D. Gonzalo García-Baquero Moneo**

Tel.: +34 923 29 44 00 Ext.: 6755  
[jlacal@usal.es](mailto:jlacal@usal.es)



### FACULTY OF SCIENCES



Plaza de los Caídos s/n. 37008, Salamanca - España

Tel.: +34 923 29 44 52

[www.fciencias.usal.es](http://www.fciencias.usal.es)



**Prof. Dr. D. Conrado Albertus Torres**

Tel.: +34 923 29 44 00 Ext.: 6335

[movilidadfc@usal.es](mailto:movilidadfc@usal.es)



### FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES



Avda. Filiberto Villalobos 119-129. 37007, Salamanca - España

Tel.: +34 923 29 46 90

<http://fcaa.usal.es>



**Prof. Dr. D. Javier Plaza Martín**

Tel.: +34 923 29 46 90 Ext.3560

[pmjavier@usal.es](mailto:pmjavier@usal.es)



### FACULTY OF CHEMICAL SCIENCES



Plaza de los Caídos s/n. 37008, Salamanca - España

Tel.: +34 923 29 44 75

[www.fcquimicas.usal.es](http://www.fcquimicas.usal.es)



**CHEMICAL ENGINEERING - Prof. Dr. D. Mariano Martín Martín**

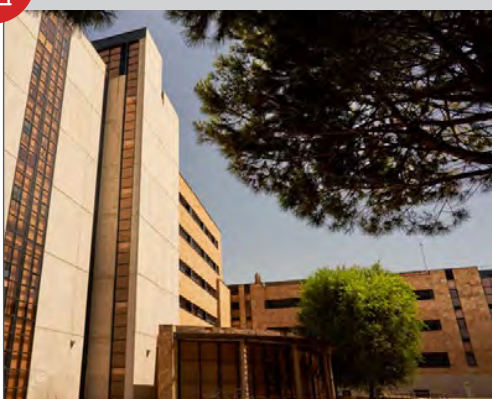
Tel.: +34 923 29 45 00 Ext. 1531 | [mariano.m3@usal.es](mailto:mariano.m3@usal.es)

**CHEMICAL - Prof. Dr. D. Miguel Ángel Vicente Rodríguez**

Tel.: +34 923 29 45 00 Ext. 1593 | [mavicente@usal.es](mailto:mavicente@usal.es)



### FACULTY OF SOCIAL SCIENCES



Campus Miguel de Unamuno - Edificio FES

P.º Francisco Tomás y Valiente s/n. 37007, Salamanca - España

Tel.: +34 923 29 45 71

<http://cienciassociales.usal.es>



**Prof.ª Dra. D.ª M.ª José Sánchez García**

Tel.: +34 923 29 44 00 Ext.: 3136

[mobilityccss@usal.es](mailto:mobilityccss@usal.es) ; [socratesccss@usal.es](mailto:socratesccss@usal.es)



### FACULTY OF LAW



#### Campus Miguel de Unamuno

P.º Francisco Tomás y Valiente s/n. 37007, Salamanca - España  
Tel.: +34 923 29 44 42

<https://derecho.usal.es>



**Prof. Dr. D. Guillermo Boscán Carrasquero**

Tel.: +34 923 29 44 00. Ext. 1669/1675/1608

[coordinterderecho@usal.es](mailto:coordinterderecho@usal.es) | [erasdcho@usal.es](mailto:erasdcho@usal.es)



### FACULTY OF ECONOMICS AND BUSINESS ADMINISTRATION



#### Campus Miguel de Unamuno - Edificio FES

P.º Francisco Tomás y Valiente s/n. 37007, Salamanca - España  
Tel.: +34 923 29 45 61

<https://facultadeconomiayempresa.usal.es>



**Prof. Dr. D. Pablo Garrido Prada**

Tel.: +34 923 29 44 00 Ext.: 6820

[int.ec@usal.es](mailto:int.ec@usal.es)



### FACULTY OF EDUCATION



#### Campus de Educación

P.º Canalejas 169. 37008, Salamanca - España  
Tel.: +34 923 29 46 30

<http://educacion.usal.es>



**Prof.ª Dr.ª D.ª Martha Helena Ramírez Bahena**

Tel.: 34 923 29 44 00 Ext. 3475

[vdec.stud.innov.int.fe@usal.es](mailto:vdec.stud.innov.int.fe@usal.es)



### FACULTY OF NURSING & PHYSIOTHERAPY



#### Campus Miguel de Unamuno

C/ Donantes de Sangre s/n. 37007, Salamanca - España  
Tel.: +34 923 29 45 75

[www.enfermeriayfisioterapia.usal.es](http://www.enfermeriayfisioterapia.usal.es)



**Prof.ª Dr.ª D.ª Natalia Sánchez Aguadero**

Tel.: +34 923 29 45 90 Ext.: 3216

[mov.feyf@usal.es](mailto:mov.feyf@usal.es)





### FACULTY OF PHARMACY



#### Campus Miguel de Unamuno

C/ Licenciado Méndez Nieto. 37007, Salamanca - España

Tel.: +34 923 29 45 21

<https://facultadfarmacia.usal.es>



**Prof.<sup>a</sup> Dra. D.<sup>a</sup> Marta Prieto Vicente**

Tel.: +34 923 29 45 28 Ext. 1479

[martapv@usal.es](mailto:martapv@usal.es)



### FACULTY OF LANGUAGE & LITERATURE



Plaza de Anaya s/n. 37008, Salamanca - España

Tel.: +34 923 29 44 45

<http://facultadfilologia.usal.es>



**Prof.<sup>a</sup> Dra. D.<sup>a</sup> Ana Alonso Alonso**

Tel.: +34 923 29 44 45 Ext. 1756

[erasmusfil@usal.es](mailto:erasmusfil@usal.es) | [socratesfil@usal.es](mailto:socratesfil@usal.es)



### FACULTY OF PHILOSOPHY



#### Campus Miguel de Unamuno - Edificio FES

P.<sup>o</sup> Francisco Tomás y Valiente s/n. 37007 Salamanca - España

Tel.: +34 923 29 44 42

[www.filosofia.usal.es](http://www.filosofia.usal.es)



**Prof. Dr. D. Alejandro Lozano Muñoz**

Tel.: +34 923 29 44 00 Ext. 3411

[vicedecfilo.movilidad@usal.es](mailto:vicedecfilo.movilidad@usal.es)



### FACULTY OF GEOGRAPHY AND HISTORY



C/ Cervantes s/n. 37002 Salamanca - España

Tel.: +34 923 29 44 48

<http://fgh.usal.es>



**Prof.<sup>a</sup> Dra. D.<sup>a</sup> Sara Núñez Izquierdo**

Tel.: +34 923 29 45 50 Ext.: 1428

[mov.gh@usal.es](mailto:mov.gh@usal.es) | [socgh@usal.es](mailto:socgh@usal.es)



### FACULTY OF MEDICINE



#### Campus Miguel de Unamuno

Avda. Alfonso X El Sabio, s/n. 37007, Salamanca - España

Tel.: +34 923 29 45 41

[www.medicina.usal.es](http://www.medicina.usal.es)



**Prof.<sup>a</sup> Dra. D.<sup>a</sup> Marina Holgado Madruga**

Tel.: +34 923 294541 Ext.: 1488

[mholgado@usal.es](mailto:mholgado@usal.es) ; [medicina@usal.es](mailto:medicina@usal.es)



### FACULTY OF PSYCHOLOGY



#### Campus Ciudad Jardín

Avda. de la Merced s/n. 37005, Salamanca - España

Tel.: +34 923 29 46 12

<https://psicologia.usal.es>



**Prof.<sup>a</sup> Dra. D.<sup>a</sup> Ana Belén Navarro Prados**

Tel.: +34 606 72 73 17

[anavarro@usal.es](mailto:anavarro@usal.es)



### FACULTY OF TRANSLATION AND INFORMATION SCIENCE



C/ Francisco de Vitoria 6-16. 37008, Salamanca - España

Tel.: +34 923 29 45 80

<http://exlibris.usal.es>



**Prof.<sup>a</sup> Dra. D.<sup>a</sup> Ángela Flores García**

Tel.: +34 923 29 45 80 Ext.: 6266

[movilidad.ftd@usal.es](mailto:movilidad.ftd@usal.es)



### HIGHER POLYTECHNIC OF ÁVILA



Avda. Hornos Caleros 50. 05003, Ávila - España

Tel.: +34 920 35 35 00

<http://politecnicavila.usal.es>



**Prof. Dr. D. Benjamín Arias Pérez**

Tel.: +34 920 35 35 00 Ext.: 3768

[eu.epsa@usal.es](mailto:eu.epsa@usal.es)



### HIGHER POLYTECHNIC OF ZAMORA



Avda. Cardenal Cisneros 34. 49022, Zamora - España

Tel.: +34 980 54 50 00

<https://politecnicazamora.usal.es>



**Prof. Dr. D. Manuel Rodríguez Martín**

Tel.: +34 980 54 50 00 Ext.: 3724

[ingmanuel@usal.es](mailto:ingmanuel@usal.es)



### FACULTY OF EDUCATION AND TOURISM. CAMPUS ÁVILA



C/ Madrigal de las Altas Torres 3. 05003, Ávila - España

Tel.: +34 920 35 36 02

<https://educacionyturismoavila.usal.es>



**Prof. Dr. D. Miguel Madruga Vicente**

Tel.: +34 923 29 45 00 Ext: 3883

[movilidad.fet@usal.es](mailto:movilidad.fet@usal.es)



### FACULTAD DE CIENCIAS DE LA EDUCACIÓN. CAMPUS ZAMORA



Avda. del Príncipe de Asturias s/n. 49029, Zamora - España

Tel.: +34 980 54 50 00

<https://cienciaseducacion.usal.es>



**Prof.ª Dra. D.ª María José Hernández Serrano**

Tel.: +34 980 54 50 00 Ext.: 3738/3688

[vic.est.fcce@usal.es](mailto:vic.est.fcce@usal.es)



### HIGHER TECHNICAL SCHOOL OF INDUSTRIAL ENGINEERING OF BÉJAR



C/ Fernando Ballesteros 2. 37700, Béjar. Salamanca - España

Tel.: +34 923 40 80 80

[www.industriales.usal.es](http://www.industriales.usal.es)



**Prof. Dr. D. Antonio Cembellín Sánchez**

Tel.: +34 923 40 80 80 Ext.: 2237

[movilidad.etsiib@usal.es](mailto:movilidad.etsiib@usal.es)



## Research University Institutes



### UNIVERSITY INSTITUTE OF IBEROAMERICA



#### Hospedería Fonseca

C/Fonseca 2. 37002, Salamanca - España

Tel.: +34 923 29 46 36

<https://iberoame.usal.es>



**Prof.ª Dra. D.ª Cristina Rivas Pérez**

Tel.: +34 923 29 45 00 Ext: 3336

[iberoame@usal.es](mailto:iberoame@usal.es) | [crisrivas@usal.es](mailto:crisrivas@usal.es)



### UNIVERSITY INSTITUTE OF MEDIEVAL AND RENAISSANCE STUDIES AND DIGITAL HUMANITIES



#### Casa Dorado Montero

Paseo Rector Esperabé 47. 37008, Salamanca - España

Tel.: +34 923 29 46 25 Ext.: 3058

<http://iemyr.usal.es>



**Prof. Dr. D. Juan Miguel Valero Moreno**

Tel.: +34 923 29 45 00 Ext.: 4655 / 1767

[iemyrhd@usal.es](mailto:iemyrhd@usal.es)



### UNIVERSITY INSTITUTE OF INVESTIGATION IN ART: TECHNOLOGICAL AND COMMUNICATION INNOVATION



#### Edificio I+D+i

C/Espejo 12. 37007, Salamanca

Tel.: +34 923 29 46 20 Ext.: 3225

<http://ata.usal.es>



**Prof.ª Dra. D.ª Úrsula Martín Asensio**

Tel.: +34 923 29 45 00 Ext.: 4755 / 3225

[ursulamartin@usal.es](mailto:ursulamartin@usal.es)



## UNIVERSITY INSTITUTE OF SCIENCE AND TECHNOLOGY STUDIES



### Edificio I+D+i

C/Espejo 12. 37007, Salamanca

Tel.: +34 923 29 48 34

[www.ecyt.usal.es](http://www.ecyt.usal.es)



**Prof:<sup>a</sup> Dr:<sup>a</sup> D:<sup>a</sup> Ana Cuevas Badallo**

Tel.: +34 923 29 48 34

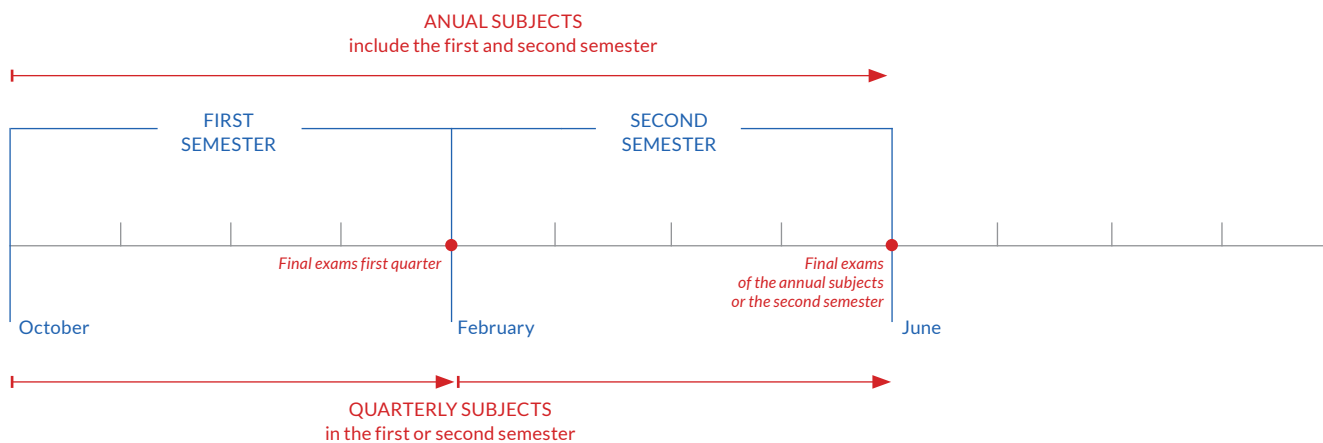
[ecyt@usal.es](mailto:ecyt@usal.es)

### A.3.2 Academic year

The academic year is organized into 2 semesters. The first semester begins in September and ends in February; the second semester begins in February and ends in June. Subjects may be semester-long or year-long and exams are held at the end of each semester.

To see the Academic Calendar, go to:

<https://www.usal.es/calendario-academico-usal>



### A.3.3 Study plans

- Students may only choose among subjects included in the official degree study plans taught in the different Centres of the University of Salamanca, always respecting both the limitations established in each centre and the conditions of the corresponding mobility programme.
- Students should make sure the subjects they choose are taught during their period of stay in Salamanca: first semester, second semester or full academic year.
- Students may also consult the Academic Handbook Of the Centre in which they wish to study: <https://guias.usal.es/guias-planes-repositorio/234> This handbook provides information on subjects, time-tables, exam dates, professors' names, etc.



The Handbooks for all Centres are updated every year and can be consulted on the following websites:



DEGREES

<https://www.usal.es/grados>



MASTERS

<https://www.usal.es/masteres>



DOCTOR'S DEGREES

<https://doctorado.usal.es/es/doctorados>

### A.3.4

## Student card

After having formalized the registration at the University of Salamanca, all scholarship holders will receive instructions to obtain the student card.

**THE MULTI-PURPOSE  
STUDENT CARD**  
University of Salamanca

- ✓ Identifies the holder as a student of the University of Salamanca.
- ✓ Gives access to libraries, study halls and book loan:  
<http://bibliotecas.usal.es>
- ✓ Gives access to Computer Rooms available in most University of Salamanca Centres:  
<http://aulasinformatica.usal.es>
- ✓ Gives access to all University services: signing up for sports and physical education activities, use of University dining halls and cafés, etc.
- ✓ Provides discounts and other advantages in shops and museums.



We will inform you by email about the student card.

**College and University Residences**

**Historic Campus**

- 1 Historic Building of the University of Salamanca
- 2 Casa-Museo Unamuno
- 3 Escuelas Menores of the University of Salamanca
- 4 Chancellor's Office of the University of Salamanca
- 5 Bedel House
- 6 Faculty of Translation and Information Science
- 7 Aulario de San Isidro
- 8 Faculty of Language & Literature (Anaya Palace)
- 9 Juan de la Encina Building
- 10 Faculty of Geography and History
- 11 Department of English Philology
- 12 Physical Education and Sports Service
- 13 Cursos Internacionales
- 14 Santa María de los Ángeles Library
- 15 Abraham Zacut Library
- 16 Faculty of Sciences (Physical section)
- 17 Faculty of Mathematics
- 18 Faculty of Sciences and Faculty of Chemical Sciences
- 19 Casas del Parque
- 20 Peñuelas de San Blas Building
- 21 Multiusos I+D+i Building
- 22 Arzobispo de Fonseca College
- 23 General Foundation of the University of Salamanca
- 24 Estudios Brasileños Centre

**Unamuno Campus**

- 25 Faculty of Nursing & Physiotherapy
- 26 Faculty of Biology
- 27 Dioscórides Building
- 28 Centro de Investigación del Cáncer
- 29 Faculty of Pharmacy
- 30 Faculty of Medicine
- 31 Miguel de Unamuno Sports Center
- 32 Dental Clinic
- 33 FES Building
- 34 Faculty of Social Sciences  
Faculty of Economics  
and Business Administration  
Faculty of Philosophy
- 35 Casa del Estudiante
- 36 Francisco de Vitoria Library
- 37 Faculty of Law

**Canalejas Campus**

- 38 Faculty of Education
- 39 Solís Building
- 40 Europa Building

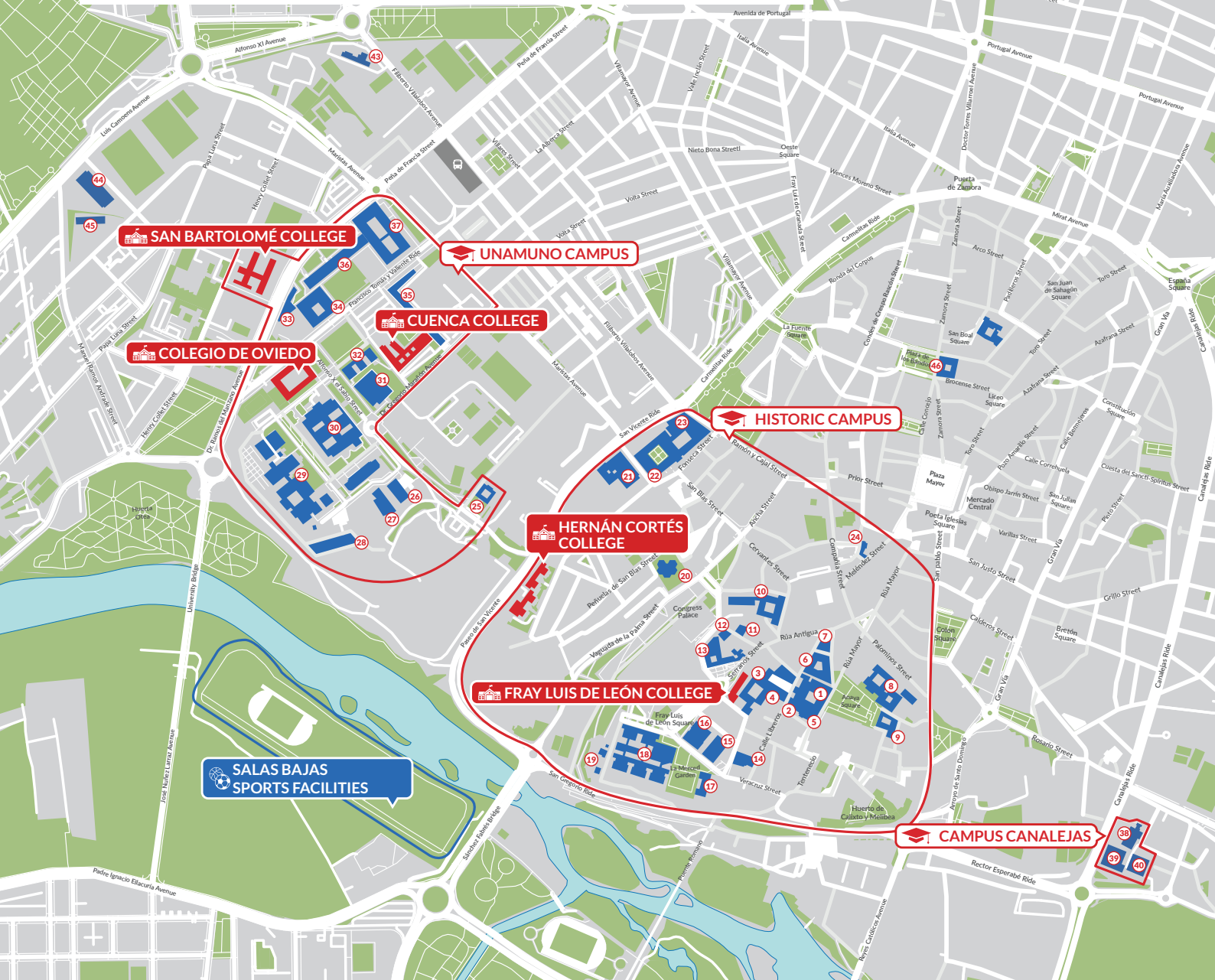
**Ciudad Jardín Campus**

- 41 Faculty of Fine Arts
- 42 Faculty of Psychology

**Other**

- 43 Faculty of Agricultural  
and Environment Sciences
- 44 Institute of Functional Biology  
and Genomics
- 45 Institute of Neurosciences of Castilla y León
- 46 Centro Internacional del Español

**CIUDAD JARDÍN CAMPUS**



**SAN BARTOLOMÉ COLLEGE**

**UNAMUNO CAMPUS**

**CUENCA COLLEGE**

**COLEGIO DE OVIEDO**

**HISTORIC CAMPUS**

**HERNÁN CORTÉS COLLEGE**

**FRAY LUIS DE LEÓN COLLEGE**

**SALAS BAJAS SPORTS FACILITIES**

**CAMPUS CANALEJAS**



## A.4 University services





## UNIVERSITY GUIDANCE OFFICE



The Guidance Office (SPIO) offers information, guidance and assessment in different fields and matters:

- General information about the University.
- Accommodation: Updated lists of flats and rooms to rent can be found on the web page.
- Conversational exchange in foreign languages among members of the university community through its website.
- Guidance in the area of educational psychology.

### Casa del Bedel

Benedicto XVI, 22, Bajo. 37008 Salamanca - España

Tel.: +34 923 29 46 48

*Horario: de lunes a viernes de 9:00 a 14:00 h.*

[informacion@usal.es](mailto:informacion@usal.es)

<http://spio.usal.es>



## SOCIAL AFFAIRS SERVICE



The Social Affairs Service (SAS) has the following support units for the university community:

- Social Support Unit.
- Diversity and Inclusion Attention Unit.
- Voluntary Work Unit.
- Psychological Assistance and psychiatric Units.

Patio de Escuelas 3-6. 37008 Salamanca - España

Tel.: +34 923 29 45 00 Ext.: 3083

[sas@usal.es](mailto:sas@usal.es)

<http://sas.usal.es>



## DINING AND RESIDENCE HALLS



The University of Salamanca has six University Residence Halls with single and double rooms, as well as five university dining halls.

Fonseca 4. 37002 Salamanca - España

Tel.: +34 923 29 45 50 | Fax: +34 923 29 46 45

[colegios@usal.es](mailto:colegios@usal.es)

<https://colegioscomedores.usal.es/>



## LIBRARIES



The University of Salamanca has a General Historical Library. It is the main university library in Europe, founded by King Alphonse X in 1254. This Library has a reading room for researchers:

<http://bibliotecahistorica.usal.es>

The University of Salamanca has an extensive network of libraries:

<http://bibliotecas.usal.es>

*\*A student card is necessary to access these libraries.*



## INTERNET ACCESS



After registration, the student receives instructions and keys to access the different University computer services: e-mail account, access to the wifi, virtual campus "Studium", etc...

The University of Salamanca has a computer network distributed among the different Centres:

<https://sicpd.usal.es/pages/viewpage.action?pageId=12812641>

*\*A student card is necessary to access computer rooms and opening an e-mail account.*



## PHYSICAL EDUCATION AND SPORTS SERVICE



This Office is in charge of organizing and offering physical fitness and sports activities for general training, recreation, and/or competition.

At this Office you can obtain information about a wide range of programmed sports activities.

Plaza San Bartolomé 1. 37008 Salamanca - España

Tel.: +34 923 29 44 19

[serv.efyd@usal.es](mailto:serv.efyd@usal.es)

<https://deportes.usal.es>



## CULTURAL ACTIVITIES SERVICE



Each semester this Office organizes a program of cultural activities that is available at its office or on its website. The program includes music, theatre, dance, lectures, exhibitions, etc., as well as courses in these areas.

The University's different music groups pertain to this Office: Big Band, Choirs, Baroque Orchestra, Tunas, etc

### Hospedería Fonseca

Fonseca 2, 2ª planta. 37002 Salamanca - España

Tel.: +34 923 29 44 80

[cultural@usal.es](mailto:cultural@usal.es)

<http://sac.usal.es>



## GREEN OFFICE



The Green Office manages:

- Bicycle loan (USALaBICI).
- Environmental dissemination events.
- Environmental volunteer projects.
- Courses, campaigns and environmental awareness actions.

Patio de Escuelas 1, planta baja. 37008 Salamanca - España

Tel.: +34 923 29 45 00 Ext.: 1269/1250

[oficinaverde@usal.es](mailto:oficinaverde@usal.es)

<https://oficinaverde.usal.es>



## SCIENTIFIC CULTURE AND INNOVATION UNIT



The UCC+i organizes events and calls whose main participants are members of the university community (students, teachers, researchers and administrative staff) in content generation aimed at all types of public.

### Edificio I+D+i

Calle Espejo 2. 37007 Salamanca - España

Tel.: +34 923 29 45 50 Ext: 3025

[ucci@usal.es](mailto:ucci@usal.es)

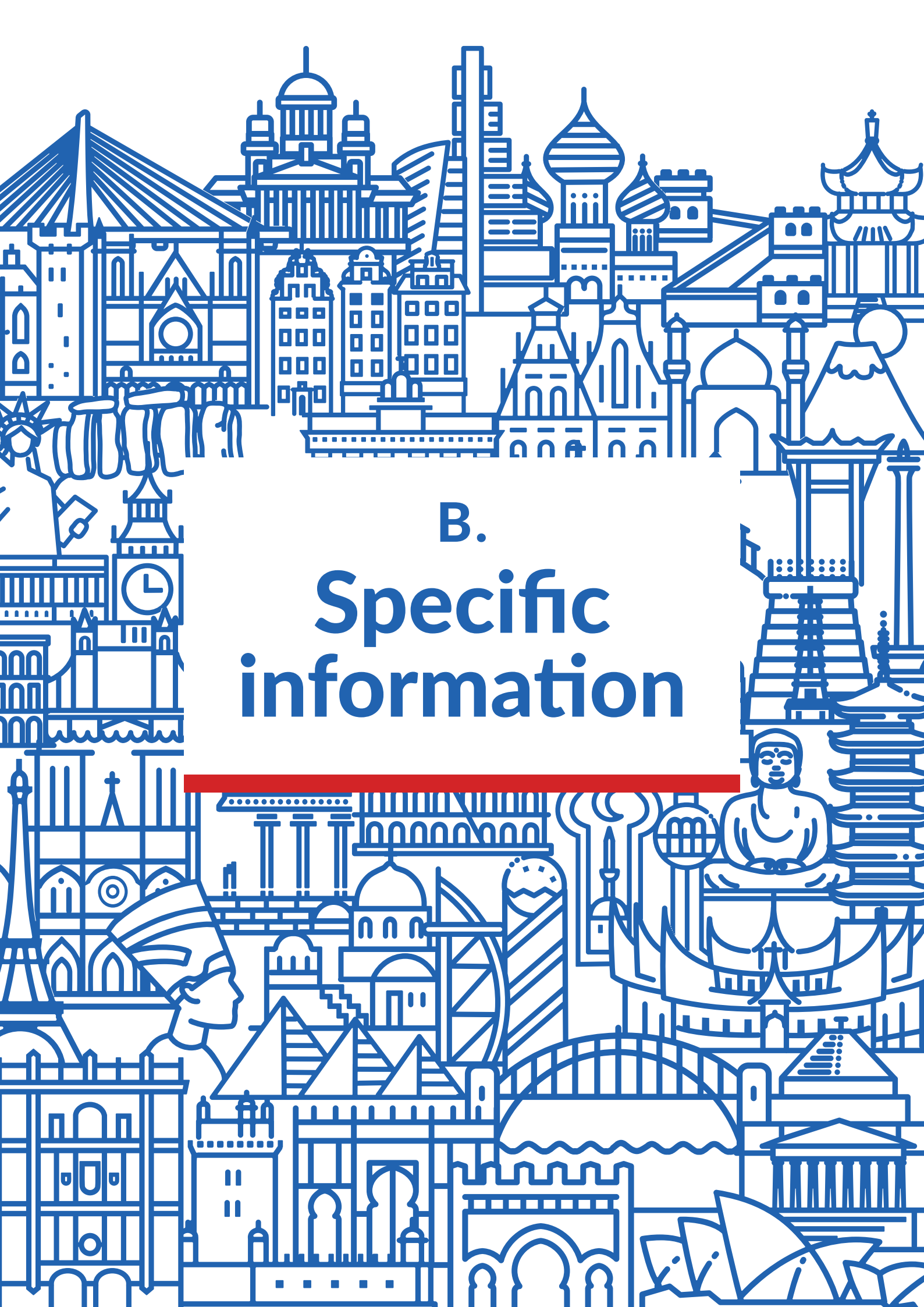
<https://culturacientifica.usal.es>



ΕΓΚΥΚΛΟΠΑΙΔΕΙΑ ΑΥΤΗ ΤΟΙ

FERDINAND

ELISABETH



B.

# Specific information

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# B.1 Erasmus Programme

## **B.1.1.- Admision**

- 1.1.1.- Who can participate
- 1.1.2.- Selection by the home university
- 1.1.3.- Nomination
- 1.1.4.- Application documents
- 1.1.5.- Health and mobility insurance

## **B.1.2.- Preparing your stay**

- 1.2.1.- Learning Agreement
- 1.2.2.- Accommodation and other practical information
- 1.2.3.- Spanish course for Erasmus

## **B.1.3.- Starting out at the University of Salamanca**

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Tel.: +34 666 598622  
+34 677 522576

[erasmus-in@usal.es](mailto:erasmus-in@usal.es)  
<http://rel-int.usal.es>

## B.1.1 Admission

The University of Salamanca participates in the Erasmus Programme, which is a programme of European Community Action in the sphere of university student mobility, and maintains inter-institutional agreements with a large number of European institutions of higher education.

### 1.1.1. Who can participate

This program allows selected students from European universities holding inter-institutional agreements with the University of Salamanca to study for a full academic year or a semester at the University of Salamanca.

### 1.1.2. Selection at the home university

**Students must not apply directly for admission to the University of Salamanca.** The office of international relations or mobility office at the home university is in charge of sending the list of students selected for the Erasmus program each academic year to the Office of International Relations of the University of Salamanca.

### 1.1.3. Nomination

E-mail: [erasmus-in@usal.es](mailto:erasmus-in@usal.es)

The home university must send a list of their Erasmus nominees to the Office of International Relations, including the following information:

- **Name(s) and surname(s) of the students.**
- **E-mail address.**
- **Area of study (according to bilateral agreement).**
- **Period of study in Salamanca.**
- **Study level (Undergraduate, Master, Doctorate).**

**The deadline for sending the list is July, 1st, 2025 (for all applicants).**

Nominations must conform to the terms of each Erasmus agreement concerning the area of study, study level and the number of students. Any change to these conditions must have the prior approval of the University of Salamanca.

### 1.1.4. Application documents

**Students duly nominated by their home institution must complete the on-line Erasmus Application Form, print it and send it by email to the International Relations Office ([erasmus-in@usal.es](mailto:erasmus-in@usal.es)), together with a recent passport-size photograph and a copy of the ID document or passport.** The on-line Erasmus Application Form is available on our web site:

**<https://rel-int.usal.es/en/students/incoming-students/erasmus-student-mobility-for-studies>**

**The deadline for receiving applications is July, 1th 2025.**

Following the correct reception of the application form, students will be sent an acceptance letter to be presented at the corresponding centre of the University of Salamanca when registering.

### 1.1.5. Health and mobility insurances

- All Erasmus students must take out the **mobility insurance of the University of Salamanca**, regardless the requirements of the student's home institution on this regard. This insurance policy shall be signed up by each student directly via the website.
- Detailed instructions on hiring this insurance will be sent prior to the student's trip.

- **Health Care:** Students from the EU, EFTA and Switzerland are entitled to medical care in the medical centres and hospitals that form part of or have agreements with the Spanish National Health System (Seguridad Social). Students must apply for the **European Health Card (EHIC)** at the health service offices in their country of origin (**GHIC** for UK students). Foreign students from other countries than the above-mentioned or who are not covered by national health plans must have **private health insurance**.

A proof of having taken out both insurances will be a mandatory requirement in order to formalise the inscription at the University of Salamanca and receive the student card (which allows access to University services, such as libraries, computer rooms or the University digital platform).

Students must send, before their arrival in Salamanca, a copy of both documents either by e-mail to the International Relations Office ([erasmus-in@usal.es](mailto:erasmus-in@usal.es)).





## B.1.2

# Preparing your stay

### 1.2.1. Contrato de Estudios (Learning Agreement)

The University of Salamanca is connected with the EWP-network and accepts **Online Learning Agreements**. The OLA/ Learning Agreement must be sent for approval and signature to the corresponding International Departmental Coordinator in Salamanca.

Please do not send Learning Agreements to the International Relations Office; they will not be attended or redirected.

### 1.2.2. Accommodation and other practical information

The Office of International Relations of the University of Salamanca does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences.

*\*Information on student accommodation can be found in Section A.2.2 of the General Part of this brochure (page 10).*

### 1.2.3. Spanish course for Erasmus students

**The language of instruction at our institution is Spanish.** Students must have sufficient Spanish skills before coming in order to be able to follow lectures. A minimum level of B1 is recommended, although no certificate is required.

The University of Salamanca offers, at the beginning of each semester (October and February/March) an intensive course of Spanish language whose aim is to consolidate and improve the Spanish language proficiency.

The course is 3 weeks long and has a total of 30 class hours, distributed in 2 hours a day, from Monday to Friday. Students must pay 204 € for course materials and linguistic consulting.

**Students will receive by email the information regarding registration (deadline, instructions, etc.).**

Once enrolled, students will be given a placement test to determine their level of Spanish in order to organize the different groups.

More detailed information about this course (updated fees, dates of the courses and timetables) is available on the website: <https://ci.usal.es/erasmus>



**CURSOS**  
Internacionales

#### CURSOS INTERNACIONALES

Plaza Fray Luis de León 1-8. 37008, Salamanca - España

Tel.: +34 923 29 44 18

<http://corintio.usal.es>

[internat@usal.es](mailto:internat@usal.es)

Open:

Mornings: from 9 to 14 . Monday-Friday.

Afternoons: from 16 to 18:30. Monday-Thursday.

### B.1.3

## Starting out at the University of Salamanca

Below is a list of steps to follow when you first arrive in Salamanca:

### 1. International Coordinator at the Centre.

Students must contact the International Coordinator at their Centre in Salamanca for any Erasmus document: signature of arrival and stay certificates and Learning Agreement, choice of subjects and enrolment.

Any academic questions should also be addressed to them ([see the list of International Coordinators on pages 14-21](#)).

### 2. Enrolment in the University of Salamanca

After speaking to the Coordinator, you should go to the Registry Office of the Centre (Secretaría) to enrol, after which you will be given a receipt. Any certificate you may need can also be obtained there. Any change in address, e-mail or telephone number during your stay in Salamanca must be reported to the Administration of the Centre and to the Office of International Relations.

We will inform you by email about your student card.

### 3. Certificates

When your period of stay is over, you must ask the International Coordinator at your Centre to sign your stay certificate. *Once the examination period is ended, the Registry Office of your Centre will send your transcript of records to your home university.*



A group of five students are standing outside a building. In the background, the building's facade is visible with the text 'EDIFICIO DIOSCÓRIDES' and 'FACULTAD DE BIOLÓGIA' in large, raised letters. Below this, a sign reads 'DA' and 'FACULTY OF BIOLOGY - DIOSCÓRIDES BUILDING'. The students are dressed in casual attire, including jackets and t-shirts. One student in the center is wearing a white jacket with 'EFINHE' and a logo on it. The scene is brightly lit, suggesting daytime.

EDIFICIO DIOSCÓRIDES  
FACULTAD DE BIOLÓGIA

## B.2

# Exchange Programme

### **B.2.1.- Mobility procedure**

- 2.1.1.- Selection at the home university
- 2.1.2.- Who can participate
- 2.1.3.- Paperwork and deadlines
- 2.1.4.- Admission procedure

### **B.2.2.- Preparing your stay**

- 2.2.1.- Documents you must bring with you
- 2.2.2.- Accommodation and other practical information
- 2.2.3.- Spanish course for Full Academic Year and Semester Exchange Grant Students

### **B.2.3.- Starting at University of Salamanca**

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Tel.: +34 663 039276

+34 663 039370

[intercambio-in@usal.es](mailto:intercambio-in@usal.es)

<http://rel-int.usal.es>

## B.2.1

### Mobility procedure

The University of Salamanca has agreements with specific conditions with universities all over the world within the framework of the Exchange Grant with Foreign Universities Programme. Below is a list of the universities participating in this programme during the 2025-2026 academic year.



#### NORTH AMERICA



##### CANADA

- Queen's University
- University of British Columbia
- Université de Montréal
- Université de Québec Trois Rivières
- University of Toronto



##### UNITED STATES

- Appalachian State University
- Bellarmine University
- California State University (Long Beach)
- Connecticut Central State University
- State University of New York College at Cortland
- Ferris State University
- James Madison University
- Southeast Louisiana University
- University of New Mexico
- University of North Carolina at Greensboro
- Pittsburg State University

#### LATIN AMERICA



##### ARGENTINA

- Universidad Argentina de la Empresa
- Universidad de Belgrano
- Universidad Nacional del Sur
- Pontificia Universidad Católica Argentina
- Universidad Nacional del Chaco Austral



##### BRAZIL

- Pontificia Universidade Católica de Rio de Janeiro
- Universidade Federal do Estado do Rio de Janeiro
- Universidade de Brasília
- Universidade Federal de Minas Gerais
- Universidade de São Paulo



##### CHILE

- Universidad de los Chile
- Universidad de los Andes
- Pontificia Universidad Católica de Chile
- Universidad Diego Portales



##### COLOMBIA

- Universidad de los Andes
- Universidad Nacional de Colombia
- Universidad del Rosario
- Corporación Escuela de Artes y Letras



##### MEXICO

- Benemérita Universidad Autónoma de Puebla
- Universidad de las Américas Puebla
- Universidad Iberoamericana Ciudad de México
- Universidad Nacional Autónoma de México
- Instituto Tecnológico de Estudios Superiores de Monterrey



##### PERU

- UTEC Universidad de Ingeniería y Tecnología



##### PUERTO RICO

- Universidad de Puerto Rico (Río Piedras)



##### URUGUAY

- Universidad de la República
- ORT Universidad



**AFRICA**



**MOROCCO**

- The Innovative University of Rabat

**ASIA**



**SOUTH KOREA**

- Seoul National University
- Hankuk University of Foreign Studies
- Dankook University
- Korea University
- Kyunghee University



**TAIWAN**

- National Taiwan University



**CHINA**

- Universidad de Asuntos Exteriores de China CFAU
- Northwest Normal University



**JAPAN**

- Aoyama Gakuin University
- Chiba University
- Doshisha University
- Ferris University
- Gifu University
- Hiroshima Shudo University
- Kanagawa University
- Kanazawa University
- Kansai Gaidai University
- Keio University
- Kobe City University of Foreign Studies
- Takushoku University
- Tohoku University
- Tokai University
- Kokugakuin University
- Kyoto University of Foreign Studies
- Meiji University
- Nanzan University
- Nihon University
- Rikkyo University
- Sophia University
- Tokyo University of Foreign Studies
- University of Tsukuba
- Tsuru University
- Waseda University
- Yamagata University



**INDIA**

- O.P. Jindal Global University
- Chandigarh University

**EUROPE**



**GERMANY**

- Universität zu Köln
- Ruprecht-Karls-Universität Heidelberg
- Universität München
- Bayerische Julius-Maximilians
- Universität Würzburg



**BELGIUM**

- Haute École de Bruxelles - ISTI



**FRANCE**

- Université de Caen
- Institut d'Études Politiques de Paris



**ITALY**

- Università per Stranieri di Perugia
- Scuola Normale Superiore di Pisa

**OCEANIA**



**AUSTRALIA**

- University of Melbourne



**NEW ZEALAND**

- University of Auckland

### 2.1.1. Selection at the home university

**Students must not apply directly for admission to the University of Salamanca.** The office in charge of international relations or mobility at their home university is in charge of sending the list of students selected to participate in the mobility to the Office of International Relations of the University of Salamanca, the selected students name and surname, passport number, e-mail, the length of their stay and their study area.

### 2.1.2. Who can participate

This program comprises two types of exchange grants:

- **Exchange grants for a semester or for the whole academic year:**

Selected students can study for a period of a semester or a complete academic year at the University of Salamanca.

- **Summer study grants:**

Selected students can take a 2 to 4-week Spanish course with three hours of class daily in July or August.

Should ask in their home university about the specific conditions under which they are participating in this program.

### 2.1.3. Paperwork and deadlines

#### EXCHANGE GRANT FOR FULL ACADEMIC YEAR OR SEMESTER

- **Students selected by their home university will receive an email with a link to an application form that they must fill out.**

- **In order to receive the acceptance letter, students have to send by email to [intercambio-in@usal.es](mailto:intercambio-in@usal.es)**

the following documents:

- Passport, or valid national ID card
- Compulsory insurance

- **The online application form is essential for participating in this programme.**

The deadlines for sending these application forms are:

- Full Year (September – June): From February 10th to May 31st.
- First Semester (September – January): From February 10th to May 31st.
- Second Semester (January – June): From June 1st to November 15th.

#### BECAS DE ESTUDIO DURANTE EL VERANO

- **Students selected by their home university will receive an email with a link to an application form that they must fill out.**

- **The deadline for sending this form is before 31, May 2025.**

*Summer Exchange Students are not requested to subscribe the Insurance because it is included in their Summer Courses managed by Cursos Internacionales.*

### 2.1.4. Admission procedure

The acceptance letters so that students can apply for their study visa will be sent by the International Relations Service to the students and to their home university.

## B.2.2

# Preparing your stay

## 2.2.1. Documents that students should bring to USAL

- **Passport, or valid national ID card.** Once in Salamanca, you should use the same document for identification and enrolment.
- **Letter of acceptance from the University of Salamanca** which they have to show at the secretary of the center in which they will have to enroll.
- **Documents for compulsory health and repatriation insurance of the University of Salamanca.**
- **Student visa** (only for non-EU students).
- **All foreign students who participate in international mobility programs are required to acquire mobility insurance policy established by the University of Salamanca,** regardless of the requirements of your own university in this matter.
- **Each student must also verify in his or her own country all obligations and/or conditions related to medical care in Spain.**

## 2.2.2. Accommodation and other practical information

### EXCHANGE GRANTS FOR FULL ACADEMIC YEAR OR SEMESTER

The Office of International Relations of the University of Salamanca will help you as much as possible to find accommodation. You must find out at your own university about the specific conditions of the agreement signed between your university and the University of Salamanca in this sense.

All students who are going to reside in University Residence Halls must make a security deposit, which should be paid as soon as they are notified of acceptance. This deposit will be returned at the end of the stay if no damage has been done to the installations or material of the Residence Hall in question. If the student leaves the residence hall before the end of the period established, the deposit will not be returned.

*[\\*Information on student accommodation can be found in Section A.2.2 of the General Part of this brochure \(page 10\).](#)*

### SUMMER STUDY GRANTS

Depending on the specific conditions of each agreement, the University of Salamanca will cover the costs established in each case.

## 2.2.3. Spanish course for full academic year and semester exchange grant students

The University of Salamanca offers an Intensive Course in Spanish (<https://ci.usal.es/erasmus/>) to all students holding an exchange grant who wish to take it. Classes are held for two hours a day for three weeks.

*This is a pre-registration only. Students must then formally enrol in the Spanish Course in the International Courses Office and pay 204 euros.*

Students who wish to take this course in September should be aware that if that course is full they can enrol for the courses taking place in October or November. Once enrolled, the students are given a placement test in order to organize the different groups according to language level.

### CURSOS INTERNACIONALES

Plaza Fray Luis de León 1-8. 37008, Salamanca - Spain.

Open: Mornings: from 9 to 14 h. Monday-Friday.

Afternoons: from 16 to 18:30 Monday-Thursday.

Tel.: +34 923 29 44 18

<http://corintio.usal.es>

[internat@usal.es](mailto:internat@usal.es)



### B.2.3

## Starting out at University of Salamanca

Below is a list of steps to follow when you first arrive in Salamanca:

#### 1. International Coordinator of the Centre

Students must contact the International Coordinator at their Centre in Salamanca for any document: signature of arrival and stay certificates and Learning Agreement, choice of subjects and enrolment. Any academic questions should also be addressed to them ([see the list of International Coordinators on pages 14-21](#)).

#### 2. Enrolment in the University of Salamanca

After speaking to the Coordinator, you should go to the Registry Office of the Centre (Secretaría) to enrol, after which you will be given a receipt. Any certificate you may need can also be obtained there. Any change in address, e-mail or telephone number during your stay in Salamanca must be reported to the Administration of the Centre and to the Office of International Relations.

#### 3. Certificates

When your period of stay is over, you must ask the International Coordinator at your Centre if you need to sign your stay certificate. Once the examination period is ended, you must go to the Registry Office of your Centre and request to send your transcript of records to your home university.

### SUMMER STUDY GRANTS

In the first place, you should go to the University Residence Hall that has been indicated to you. Then you should go to the Cursos Internacionales Office to register your arrival. Finally, you should go to the course at the time and place indicated to begin the course.





## B.3

### Mobility of Students under Partnership Agreements

#### B.3.1.- Mobility procedure

- 3.1.1.- Who can participate
- 3.1.2.- Selection at the home university
- 3.1.3.- Paperwork and deadlines
- 3.1.4.- Admission procedure

#### B.3.2.- Preparing your stay

- 3.2.1.- Academic information
- 3.2.2.- Practical information
  - Documents you must bring with them

#### B.3.3.- Starting out at University of Salamanca

- 3.3.1.- Enrolment at the University of Salamanca.  
Personalized Student Learning Plan (PCI)



### B.3.1

## Mobility procedure

The University of Salamanca fosters the mobility of international undergraduate students within the framework of the agreements signed with other institutions. These students can construct their own program of studies by choosing from the subjects included in official degree programs.

### 3.1.1. Who can participate

**Undergraduate students enrolled in an institution of higher education with which the University of Salamanca has a Collaboration Agreement in force and who have sufficient fluency in Spanish to be able to follow classes.**

A minimum level of B1 is recommended.

*Grants for foreign students are not available.*

### 3.1.2. Selection at the home university

**Students must not apply directly for admission to the University of Salamanca.** The office in charge of international relations or mobility at the home university is in charge of sending the list of students selected to participate in the mobility to the Office of International Relations and Cooperation of the University of Salamanca.

UNIVERSIDAD DE SALAMANCA

Servicio de  
**Relaciones Internacionales**

CASA DEL BEDEL.  
Benedicto XVI 22, 1ª planta.  
37008, Salamanca - España

<http://rel-int.usal.es>

Extension of the stay period must be requested by the home university in a letter to the University of Salamanca two months before the start of the semester for which the request is being made. The University of Salamanca may accept or reject that request depending on the space available in the degree course in question.

*In all cases the students must fulfill the requirements established by the prevailing legislation regarding student visas in order to extend their stay ([see section A.2.1 of the General Part, page 9](#)).*

### 3.1.3. Paperwork and deadlines

Students should not send any forms. The student's home university must send the following documents scanned to the Office of International Relations:

- **A list of students indicating the duration of their stay and the area of study.**
- **Application form signed by the student with two photographs**, 3 cm wide x 3.5 cm high, after having registered the application online according to the instructions on the website:  
**<http://rel-int.usal.es> → “Programas” → “Programa de Movilidad de estudiantes en el marco de Convenios”**  
*The online application is essential for participating in this programme.*
- **Academic transcript**, that is, a list of university subjects taken and the corresponding grades.
- **Photocopy of the student's passport or national identity card.**
- **A copy of the insurance** purchased by the student.

#### \*DEADLINES FOR SENDING THESE DOCUMENTS:

- Before 31 May, 2025: for students coming for the first semester or the full academic year.
- Before 31 October, 2025: for students coming for the second semester.

*Applications that arrive past the due date or those that have not been registered on line will not be processed.*

### 3.1.4. Admission procedure

**No students will be admitted to the following degree courses: Nursing, Physical Therapy, Medicine or Dentistry. Also, places are limited in Economics and Business, Psychology, Fine Arts, and Translation and Documentation; in this program students will be admitted according to the order in which their applications have been received until the limit established by the faculties are reached.**

The Office of International Relations will send by mail a letter of acceptance to the students' home university so that they can apply for their student visa. The original letter will be sent only at the request of the university.

For more information, write to: [movconvenios@usal.es](mailto:movconvenios@usal.es)



## B.3.2

# Preparing your stay

### 3.2.1. Información académica. Planes de estudio

- The choice of subjects that the student makes on the application form is provisional and conditioned by the availability of the subjects during the student's study period at the University of Salamanca (*see available subjects and number of places at <https://matriculaccii.usal.es/consultapci>*).
- Students will find information about subjects, timetables, exam dates, professors, etc. in the tab "guía académica" of every degree program ([www.usal.es/grados](http://www.usal.es/grados)).
- Enrolment is done online (*see A.3 in page 13 and following*).

### 3.2.2. Practical information

#### DOCUMENTS YOU SHOULD BRING WITH YOU

- **National identity card, or current passport** in the case of non-EU citizens.
- **Letter of acceptance sent by the University of Salamanca.**
- **Compulsory insurance purchased.**

Note: The Office of International Relations of the University of Salamanca will send the student's letter of acceptance to his/her home university. With this letter they can obtain the necessary student visa (*see section A.2.1.1. of the general part, page 9*).

#### ACCOMMODATION AND OTHER PRACTICAL INFORMATION

The Office of International Relations of the University of Salamanca does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences.

*Information on student accommodation can be found in section A.2.2 of the general part of this brochure, page 10.*



## B.3.3

# Starting out at University of Salamanca

## 3.3.1. Enrolment. Personalized Student Learning Plan (PCI)

### 1. HOW TO ENROL

All students in the agreement program must enrol in the Personalized Student Learning Plan (PCI):

<https://ci.usal.es/pci/index.php>

The students do not need to pre-register through the PCI. The Administration Office of International Courses will send you by email your University of Salamanca ID (identity) and some instructions to formalize your registration.



#### SECRETARÍA CURSOS INTERNACIONALES

Plaza Fray Luis de León 1-8. 37008, Salamanca - España

Tel.: +34 923 29 44 18

Fax: +34 923 29 45 04

<https://cursosinternacionales.usal.es>

[internat@usal.es](mailto:internat@usal.es) | [programa.pci@usal.es](mailto:programa.pci@usal.es)

Open: Mornings: from 9 to 14 . Monday-Friday

and Afternoons: from 16 to 18:30. Monday- Thursday.

*All administrative questions relating to enrolment should be addressed to this office: payment of fees, course cards, certificates, grades, etc.*

### 2. ENROLMENT CONDITIONS

- **Students can enrol in a minimum of 2 and a maximum of 6 subjects each semester.** They must be subjects included in the study plans of official degree programs offered at the University of Salamanca.
- **In some subjects, due to their practical nature, only a limited number of students may enrol.** In these cases the University of Salamanca reserves the right to admission. For more information, contact International Courses [programa.pci@usal.es](mailto:programa.pci@usal.es)
- **There is a period to request an exchange or an elimination of the chosen courses. After that period of time no further changes will be accepted on any of the chosen courses.**
- **Students selected for a semester stay must enrol in semester-long subjects only.**
- **Enrolment in year-long subjects should be done at the beginning of the academic year, i.e. September.**
- **Students must take the exams on the dates set out in the academic handbook of the degree program at which they are attending classes.** If a student wishes to take the re-take exam on the date specified, he or she must make a written request to the International Courses Office. This exam date cannot be brought forward for any reason.

### 3. ENROLMENT PERIODS

- Year-long and first semester subjects: enrolment in August, 2025.
- Second semester subjects: enrolment in December 2025/January, 2026.

*Students should plan to arrive in Salamanca early enough before classes begin to get settled in and complete all the paperwork needed for enrolment in the period stipulated by International Courses.*

### 4. ENROLMENT FEE

Enrolment fees refer to the cost of registering for the subjects chosen by the student and give the student the right to attend class, to be evaluated by the corresponding professor, to obtain an academic certificate listing the grades obtained and to make use of the installations of the University of Salamanca: libraries, computer rooms, etc.

The amount of the fees will depend on the total number of credits assigned to the subjects chosen, plus general administration costs. The International Courses office updates the cost of credits and administration fees every academic year.

## 5. STUDENT CARD

Once you have registered, the Office of International Courses will inform you by email about the procedure to get your student card.

## 6. CERTIFICATES

**After exams have been taken the students will be given a personalized certificate of their studies listing the subjects taken, the grades obtained and the number of credits received (transcript). This certificate should be requested at the Office of International Courses before they return home.**

In no case will the subjects students take under the auspices of the Personalized Student Learning Plan (PCI) be considered as leading to an official university degree from the University of Salamanca. However, the studies carried out can be recognized by the student's home university according to its own criteria.



# Information for international students 2025-2026

INTERNATIONAL RELATIONS SERVICE

[REL-INT.USALES](https://rel-int.usales)





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